

**AGENDA OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF THE HOUSING
AUTHORITY OF THE COUNTY OF KERN,
LOCATED AT: 601 24TH STREET,
BAKERSFIELD, CALIFORNIA, TO BE HELD ON
WEDNESDAY, FEBRUARY 13, 2019, AT: 2 P.M.**

1. **CALL TO ORDER, ROLL CALL, AND INTRODUCTION OF GUESTS**
2. **ADOPTION OF AGENDA**
3. **PUBLIC COMMENTS** – The time allotted for Public Comments during the Regular Meeting shall be five (5) minutes for each person, with a maximum of fifteen (15) minutes in each subject area.
4. **REPORTS FROM COMMISSIONERS AND/OR OFFICERS OF THE BOARD** – This portion of the Meeting is reserved for Commissioners and/or Officers of the Board to present to other Board members and to the public information, announcements, and items that have come to their attention. No formal action by the Board will be taken. A Board member may request that the Secretary of the Board calendar any items for consideration at a future meeting.
5. **CONSENT AGENDA** – Information concerning the Consent Agenda has been forwarded to each Commissioner for study prior to this Meeting. Unless a Commissioner or citizen has a question concerning a particular item and asks that it be withdrawn from the Consent Agenda, the items are approved at one time by the Agency. If there is a Commissioner or citizen wishing to pull an item, please indicate at this time.
 - A. **Approval of the Minutes** of the Regular Meeting of **January 9, 2019** held at: 2:00 p.m.
 - B. **Approval of the Minutes** of the Special Meeting of **January 28, 2019** held at: 2:00 p.m.
 - C. Claims
 - D. Personnel Transactions
 - E. **Quarterly Reports for Period Ending 12/31/18**
 - F. Reporting and Acceptance of **Donations Received for Period Ending 12/31/18**
 - G. **Housing & Opportunity Foundation of Kern FY 2017/2018 Annual Report**
 - H. Authorization to Approve Revisions to Exhibit B and K of the **Personnel Policy** to add the Job Description for **Customer Service Specialist**
 - I. Authorization to Approve Retroactive **Revisions** to Exhibit B—Classification Chart of the **Personnel Policy**

- J. Authorization to Approve Out-of-State **Travel Request** for Heather Kimmel, Assistant Executive Director, to Attend the Built for Zero Learning Session Number Two in Atlanta, GA, March 26-28.
- K. Authorization to Approve the **Reappointment of Gabriela Mello and Holly Arnold** to the Board of Directors of the **Housing and Opportunity Foundation of Kern** for a Three-Year Term

6. EXECUTIVE DIRECTOR

- A. Presentation of **Outstanding Community Service Awards** by the Housing Authority of the County of Kern
- B. **Resolution No. 2363** of the Housing Authority of the County of Kern Declaring its Official Intent to Issue Tax Exempt Bonds to Finance the Development of Up to 40 Units of Housing in the City of Delano
- C. **Resolution No. 2364** Authorization to Provide a Permanent Loan of Up to \$750,000 for the Residences at East Hills
- D. Update on Rosaleda Village
- E. **Potential Purchase** of Real Property, located in **APN 005-251-03 on 811- 22nd St.**, Bakersfield, California 93301 from Douglas & Alice Nguyen Relative to Price, Terms & Other Conditions of Sale, Pursuant to Government Code Section 54956.8

7. FINANCE

- A. Presentation of Draft **Agency Audit** for Fiscal Year Ending June 30, 2018

8. LEGAL COUNSEL

- A. Authorization to Approve an Amendment to the **Employment Agreement** with Stephen M. Pelz, Executive Director

9. CLOSED SESSION

- A. Conference with Real Property Negotiators, Stephen M. Pelz and Alan J. Peake Regarding the Potential Purchase of Real Property, located in **APN 005-251-03 on 811- 22nd St.**, Bakersfield, California 93301 from Douglas & Alice Nguyen Relative to Price, Terms & Other Conditions of Sale, Pursuant to Government Code Section 54956.8

10. NEXT MEETING

The next Regular Meeting of the Board of Commissioners of the Housing Authority of the County of Kern will be held on **Wednesday, March 13, 2019, at: 2 p.m.**, in the Housing


Authority's Central Office Board Room, located at: 601 – 24th Street, Bakersfield, California.

11. ADJOURNMENT

If you require **special assistance** to participate in this Meeting, please call: 661-631-8500, ext. 2002, to make reasonable arrangements to ensure accessibility to this Meeting. For the hearing impaired, requests can be made via the California Relay Service at the numbers below:

TTY: 1-800-735-2929
Voice: 1-800-735-2922
Spanish: 1-866-734-2766
Speech to Speech: 1-866-734-2305

Requests for assistance should be made at least two (2) days in advance whenever possible. This is to certify that this Agenda was posted at: the Housing Authority of the County on February 6, 2019. Board Agendas are also posted on the Housing Authority's website at: www.kernha.org, including any changes to the original posting(s), subject to the staff's ability to post documents prior to the Board Meeting. Documents submitted to a majority of the Agency Members fewer than 72 hours prior to a public meeting are available for public inspection at the public counter of the Housing Authority's Central Office Reception area, located at: 601 – 24th Street, Bakersfield, CA 93301, as soon as they are distributed to Agency Members.



M. Guzman